



Headley Lane
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8th September 2016

PARENTS' COFFEE MORNINGS' / AFTERNOONS

Dear Parents and Carers,

This term we will be holding the parents' drop-in coffee mornings and afternoons every two weeks, with a different member of senior management each time. As well as any general points you wish to raise, each session will have a specific focus for discussion. The timetable is as follows:

Date	Time	Led by	Topic
Wed 14 th September	8:50	Ms Fredrickson (Head Teacher)	Behaviour System
Thurs 29 th September	8:50	Miss Grant (KS2 Leader)	Homework in KS2
Tues 11 th October	2:45	Mrs Robinson (EYFS and KS1 Leader)	Helping children with reading – EYFS and KS1
Wed 2 nd Nov	2:45	Mr Laken (Deputy Head Teacher)	Anti-Bullying
Thurs 17 th Nov	8:50	Ms Fredrickson and Governors	Budget Cuts
Thurs 1 st Dec	2:45	Miss Grant	How we teach Maths
Tues 13 th Dec	8:50	Mr Laken and Mr Mountjoy (Business manager)	Attendance and holiday authorisation

They are held in the staffroom. For morning sessions, come straight in through the playground door. For the afternoon sessions, please come via the main office.

We will put the dates on the website and reminders in the newsletters. We hope to see many of you there. If you can't make these dates or times but would still like to talk to one of us, please feel free to talk to us on the playground or ring to make a longer appointment.

With best wishes

Miriam Fredrickson
Head Teacher